

- SUBJECT:** *should be concise and relate directly the topic matter of the resolution*
- MOVER:** *include properly spelled Chief or Proxy name (first and last names), community name*
- SECONDER:** *include properly spelled Chief or Proxy name (first and last names), community name*
- DECISION:** (to be recorded by Resolutions Committee - Carried or Consensus, Defeated)
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WHEREAS: *BACKGROUND that is directly relevant to the subject and:*

- *should be limited to essential background information about the resolution (on average no more than 5 clauses should be required). If more information is required, this can be handled through providing attachments and/or other supporting documentation;*
- *identify the exact problem to be addressed;*
- *provide the rationale for the resolution; and*
- *each clause (numbered as below) should express a separate reason (including facts) for the resolution.*

1.

THEREFORE BE IT RESOLVED that we, the Chiefs in Assembly:

OPERATIVE CLAUSE that specifically identifies action required, by whom and by when. Additional considerations should include:

- *Financial considerations and implications if any,*
- *Consistency with mandate of Chiefs in Assembly*
- *Requirement to report back to Chiefs in Assembly within a specified timeframe.*

1.