



## **EMPLOYMENT OPPORTUNITY**

### **REGIONAL CLIMATE CHANGE COORDINATOR**

Under the guidance and direction of the Director for Environment for the Chiefs of Ontario, the Regional Climate Change Coordinator position will serve as the regional lead and point contact for all national and international climate change adaptation, action, and mitigation portfolios as per the Assembly of First Nations agendas. The Coordinator will provide support to the Ontario Regional Chiefs Committee on Environment (CCE), and Political Confederacy (PC) to network and research project or partnership development, knowledge mobilization and strategic planning and implementation.

**LOCATION:** Toronto, Ontario

#### **DUTIES AND RESPONSIBILITIES:**

- Organizes, coordinates and facilitates meetings, programs and dialogues, initiates and follows up on communications and reporting, and prepares documents at the regional level;
- Collects and coordinates local and regional climate change issues to transmit to national and international stage;
- Assists communities to understand and take action on climate change and other environmental action;
- Liaise with Chiefs, traditional knowledge keepers, youth, and women in the region through formal and informal means;
- Liaise with AFN's Advisory Committee on Climate Action and the Environment (ACCAE), Joint Committee on Climate Action (JCCA), and the National Climate Change Coordinator and any other networks that might be created as this work moves forward;
- Interfaces with regional and federal officials as needed;
- Seek additional dollars to support other regional initiatives.

#### **RELEVANT SKILLS:**

- Post secondary degree in environment, sciences, climate change (adaptation, mitigation, clean tech, health, etc.) resource management or project management, or equivalent combination of education & experience;
- A minimum of 3 years experience in a domain related to climate change / environmental research and/or activism, coordination, and delivery, ideally in a First Nation setting;

- Demonstrated effective verbal and written communication skills, including writing and presentation skills,
- Demonstrated project management skills, with exceptional ability to plan, organize and set priorities;
- Demonstrated effective meeting facilitation skills;
- Strong interpersonal skills, and the ability to build and maintain effective networks and relationships and work as an integral member of various teams;
- Ability to work independently & expeditiously, self-directed, including working under tight timeframes & competing priorities, in coordination with others;
- Demonstrated resourcefulness, sound judgement, tact, initiative & flexibility;
- Superior level of computer literacy.

**DURATION:** October 1<sup>st</sup> to March 31<sup>st</sup> 2018

**APPLICATION DEADLINE:** September 8<sup>th</sup>, 2017 (Application must be received by this date & time)

**Send letter of application, resume and include 2 references marked confidential to:**

Nathan Wright, Chief Operating Officer  
Chiefs of Ontario  
468 Queen Street East, Suite 400  
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Email: [opportunities@coo.org](mailto:opportunities@coo.org)