

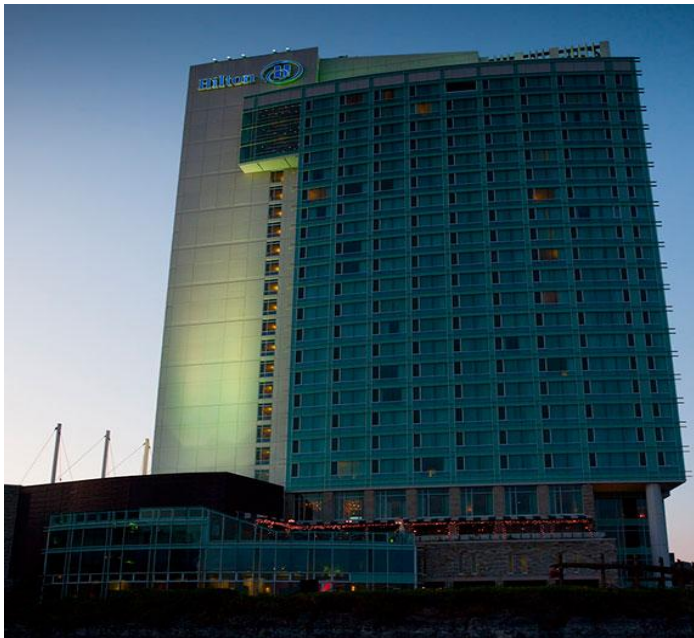
Special Chiefs Assembly



LOCATION: Hilton Lac-Leamy
'Beethoven/Chopin'
Gatineau, QC

DATE: May 2-3, 2017

Environment, Energy, Housing and Infrastructure



Added values:

Complimentary outdoor self-parking
Free Wi-Fi available in all guestrooms

ACCOMMODATIONS:

The cut-off date to make reservations for the Chiefs of Ontario's SCA event is **Thursday, April 13, 2017**. Please choose either of the options:

Call the Reservations Department toll-free 1-866-488-7888 and ask for group code FAGG or reserve via email at reservations@hiltonlacleamy.com

In order to confirm a room assignment the guest must guarantee the reservation with a major credit card acceptable to the hotel.

GUEST ROOM RATES:

Classic guest rooms: \$195.00 per night Single/Double Occupancy.

Deluxe guest rooms: \$205.00 per night Single/Double Occupancy.

All room rates are 10% commissionable, in Canadian currency and subject to applicable taxes

UNFORTUNATELY NO EXPENSES WILL BE COVERED FOR THIS MEETING; HOWEVER, BREAKFAST AND LUNCH WILL BE PROVIDED FOR THE DURATION OF THE ASSEMBLY.

AIRLINE CONVENTIONS NUMBERS:

Codes for Air Canada, Bearskin, Porter, Masaya, and West Jet will be posted on the Chiefs of Ontario website when available.

If you do not have a preferred travel agent, and require assistance making your travel, please contact Dyan Haleky at 416-928-0619.

REGISTRATION:

Please complete the registration form and return to Dianne Simon at dianne@coo.org by Friday, April 28, 2017. (Attached)

REGISTRATION FEE:

Free for delegates (Chief or Proxy), Elders, PTO Grand Chiefs, and Students. First Nation Councilors, Tribal Councils, Association representatives, First Nation Citizens, Media etc. will be charged \$10.00. Government officials, NGO's, Consultants etc will be charged \$250.00.

PROXY LETTER:

In case of a Proxy, please provide our office with your letter of proxy in advance of the Assembly, as this must be received prior to registering. (Attached)

RULES OF PROCEDURE:

For your information and review, please find enclosed a copy of the Rules of Procedure. (Attached)

SCA MEETING KIT:

In an effort to be environmentally responsible, the Secretariat will continue to send out the SCA kit electronically to First Nation Leadership prior to the meeting. In addition to this, each First Nation Chief or official proxies will be provided with a memory stick at the Assembly. We encourage you to review this information prior to the actual Assembly.

DRAFT AGENDA:

It is expected that the draft agenda will be available mid-April.

CRAFT/BUSINESS DISPLAY TABLES:

Craft Tables are available on a first come, first served basis. There are limited amount of tables at a rate of \$50/day. You may reserve your display table by contacting Margaret Carpenter at 416-597-1266 or by email: margaret@coo.org.

FLAG/EAGLE STAFF:

First Nations and PTO's are encouraged to bring their flags. If your First Nation will be bringing a flag, we ask that you notify Margaret Carpenter, COO Receptionist at 416-597-1266 or Toll-Free: 877-517-6527.

Should you have any questions, please contact Marla Monague, Executive Assistant at marla@coo.org or Dianne Simon, Coordinator at dianne@coo.org. You may also call (416) 597-1266/Toll-free 1-877-517-6527.

Nya:weh,

Nathan Wright
Chief Operating Officer