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Political Office
Taykwa Tagamou Nation
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EMPLOYMENT OPPORTUNITY: 6 month Contract Senior Environmental Communications Analyst

The Chiefs of Ontario is inviting applications for the position of Senior Environmental Communications Analyst. The Communications Analyst will be responsible for the Communications of Environmental issues specific to freshwater ecosystem and Great Lakes Water Quality Agreements. With a main focus on issues of cultural and traditional importance that have potential consequence to the treaty rights, traditional lands and waters of First Nations in Ontario.

LOCATION: Toronto, Ontario

DUTIES AND RESPONSIBILITIES:

- Works collaboratively with the environment team and the communications team in the proactive development and implementation of communications to the communities, government agencies and various First Nations organizations.
- Identifies effective methods of communications approaches based on specific targeted audiences.
- Drafting accurate, detailed and concise news releases, communiqué and other documentations related to communication outreach.
- Undertakes research and analysis of Environmental issues relevant to First Nations communities.
- Support the Environment Unit in compiling policy, program, scientific and traditional knowledge specific to a variety of environmental, freshwater ecosystems and Great Lake topics and issues.
- Attend meetings and contribute to discussions specific to the regional First Nations' context to environmental, freshwater ecosystems and Great Lakes issues.
- Compile news and information through networking, attending conferences, webinars and information exchange events.
- Promote the awareness of inclusions, engagement, consultation and accommodation with First Nations, PTOs and Tribal Councils in government environmental- related policy development and decision-making initiatives.
- Travel will be required.

RELEVANT SKILLS:

- A level of education, training and experience equivalent to an undergraduate or post-graduate degree in environmental studies or related discipline.
- Five years of experience in working on First Nations, PTO and/or Tribal Council on environmental-based issues.
- Knowledge of First Nations culture, history, values and expectations.
- Knowledge of relevant provincial and federal environmental legislation, policies, and programs.

- Strong analytical problem-solving skills required.
- Excellent research and writing skills.
- Excellent organizational & information management skills.
- Proficiency in Microsoft software.
- Self-directed, motivated and able to work independently.
- Adaptable and flexible to meet needs as they are determined.

DURATION: October 1st 2019 - March 31st 2020 (With the potential for extension based on funding)

APPLICATION DEADLINE: September 13th 5:00 pm (Application must be received by this date & time)

Send letter of application, resume and include 2 references marked confidential to:

Ashley Nardella, Human Resources
Chiefs of Ontario
468 Queen Street East, Suite 400
Toronto, ON M5A 1T7
Email: opportunities@coo.org